



**Legend for IT Governance Process Flow**

<p><span style="display: inline-block; width: 20px; height: 15px; background-color: yellow; border: 1px solid black; margin-right: 5px;"></span> Using the IT Governance website, anyone with a RACFID may initiate a request to be endorsed. All requests initiated go to an Endorsing Group.</p> <p><span style="display: inline-block; width: 20px; height: 15px; background-color: brown; border: 1px solid black; margin-right: 5px;"></span> A request only goes to one Endorsing Group. The initiator of the request chooses an Endorsing Group. The Endorsing Group decides if the request has merit and should move forward in the process.</p> <p><span style="display: inline-block; width: 20px; height: 15px; background-color: lightgrey; border: 1px solid black; margin-right: 5px;"></span> AOC performs an *ORDER OF MAGNITUDE* analysis using subject matter experts. Once this high-level analysis is completed, and costs and resources have been estimated, then the Endorsing Group must confirm their endorsement to move to Step 4.</p>	<p><span style="display: inline-block; width: 20px; height: 15px; background-color: cyan; border: 1px solid black; margin-right: 5px;"></span> The request along with its analysis goes to the specific Court Level User Group (CLUG) that the request impacts. If there are multiple court levels impacted, it goes to the Multi-Court User Group (MCLUG). If no courts are impacted, it will go to the Non-JIS CLUG. When a CLUG recommends a request it will then prioritize the request.</p> <p><span style="display: inline-block; width: 20px; height: 15px; background-color: lightgreen; border: 1px solid black; margin-right: 5px;"></span> The JISC approves and prioritizes requests from all the different Court Level User Groups. If the request meets certain criteria, it doesn't have to wait for the next JISC meeting – It can be approved using the JISC delegation matrix.</p>
--	--

\*Approved/Prioritized work will be scheduled by the AOC based on required resource availability